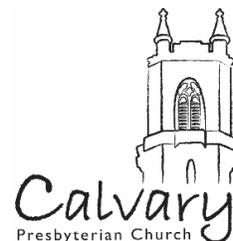

2021 ANNUAL CONGREGATIONAL MEETING



Session Class of 2021

Marcia Buriok
Charles Cashdollar
Susan Drummond
Bob Shoup
Kay Smith
Earl Winsheimer

Session Class of 2022

Sandy Burwell
Tom Caves
J. L. Dassier
Betsy DeGory
Fred Dills
Joe Klingensmith

Session Class of 2023

Kathy Barton
Cindy Holuta
Kurt Kretchman
Mark Phoebus
Karen Ross
Susan Wheatley

Deacon Class of 2021

Abigail Adams
Jayne Allshouse
Clyde Brown
Cate D'Amico
Marge Goldstrohm
Patty Streams-Warman
Becky Wilson

Deacon Class of 2022

Hilliary Creely
Gary Dilts
Joanne Dilts
Judy Feulmer
Jane Mitchell
Christine Spielman

Deacon Class of 2023

Grace Caves
Brenda Hanna
Linda Lloyd
Chaya Matos
Joyce Scibek
Jo Waldo
Karen Woodward

Church Staff:

Pastor: David Hanna
Director of Music: Joseph Baunoch
Associate Director of Music: Roberta Jones
Handbell Choir Director: Sam Odom
Director of Youth Music Ministry: Alexa Alker
Director of Community Assistance & Mission: Becky Becker
Director of Christian Education: Tracee Denlinger
Web Designer: Sue Grimm

Parish Associate: Richard Cassel
Office Manager: Brenda Brock
Bookkeeper: Kimberly Blackgrove
Head Sexton: Richard Smith
Sexton: Kenneth Leasure
Nursery: Norma Sherry
Counselor: Christine Butler
Livestream Operator: James Hanna.

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CALVARY PRESBYTERIAN CHURCH OF INDIANA

DISTANCE ANNUAL CONGREGATIONAL MEETING

JANUARY 31, 2021

ZOOM PLATFORM

DOCKET

Welcome - Rev. David Hanna, Moderator

ZOOM Guidance

Prayer

Declaration of a Quorum – Ruling Elder Thomas Crumm, Clerk of Session

Reading of the Call

Call the Meeting to Order with Prayer

Reading of the Minutes

January 26, 2020, Annual Congregational Meeting

July 12, 2020, Election of Ruling Elders and Deacons

Action upon the Minutes

Reports from Session Standing Committees

Report from the Board of Deacons – Deacon Jayne Allshouse, Moderator

Reports from the Session

The Statistical Report

The Financial Reports – Mr. Richard Clawson, Church Treasurer

Review the 2020 Financial Reports

Review the 2021 Budget

Pastor's Terms of Call by Mail-in Ballot,

results to be shared with the congregation in early February

Adjournment of the Meeting with Prayer

CALVARY PRESBYTERIAN CHURCH

Annual Congregational Meeting

January 26, 2020

The annual meeting of the Congregation of Calvary Presbyterian Church was held on Sunday, January 26, 2020 in the church dining room. A prayer of thanksgiving was offered by Rev. Hanna. The meeting was called to order at 9:30 a.m.; Clerk of Session Thomas Crumm stated that a quorum was present and read the Call: receiving the annual budget and the annual financial reports of the church, reports of the activities of its organizations, reviewing the call and adequacy of compensation of the pastor, approving the terms of call, and reviewing congregational meeting minutes previously approved by session. Moderator, the Rev. David Hanna declared that the meeting had been properly called according to the Constitution of the Presbyterian Church (U.S.A) and according to the by-laws of Calvary Presbyterian Church. He then constituted the meeting with prayer.

MINUTES

The minutes of the Congregational Meetings held on January 27, 2019 and April 28, 2019 were presented for review, having been previously approved by the Session. Motion to approve these minutes carried.

REPORTS

WORSHIP COMMITTEE

Charles Cashdollar reported that the committee wishes to acknowledge the many contributions of our talented staff and dedicated volunteers that make the worship services offered at Calvary during the year happen. The committee's major accomplishments in 2019 were the replacement of the organ blower motor and installation of a new sound system and lighting in the sanctuary.

PROPERTY AND MANAGEMENT COMMITTEE

Earl Winsheimer offered thanks to the members of the committee and the church staff for all their hard work during the past year. Penelec contractors have been busy trimming our trees along 7th St. and School St. recently. Calvary will be hiring additional tree services to improve on their efforts.

CHRISTIAN EDUCATION COMMITTEE

Peggy Eyer commented on the wide variety of classes and activities that were held at Calvary during the past year. She offered thanks for the dedication of Christian Education Director Tracee Denlinger and the hard work of committee members. The committee challenges members of the congregation to become more involved in the committee's programs.

COMMUNICATIONS

Susan Shopland reminded congregation members that the purpose of the committee is to facilitate communication with members and with the community. She thanked all of those who had contributed to the Welcome Statement Video project. Any ideas furthering our evolution as Matthew 25 church are welcome.

HUMAN RESOURCES COMMITTEE

Fred Dills reported that the committee believes that the Calvary staff continues to do a fantastic job. A complete staff review was held in the fall; the committee met with each member in order to review the past year's work and goals for the upcoming year. The committee has recommended that all staff receive a cost-of-living increase in 2020.

MISSION COMMITTEE

Kay Smith outlined the many mission activities that Calvary was involved with during 2019 and thanked the congregation for its support of all these programs. The committee has prepared a brochure which describes the activities that will be undertaken in 2020. She thanked Director Becky Becker and members of the committee for all of their hard work during the year. There will be a number of new mission projects in support of the Matthew 25 initiative in 2020.

BOARD OF DEACONS

Deacon Joan Rittenberger, Moderator of the Diaconate, summarized the work of the diaconate. During 2019 the Deacons provided assistance and services to our Calvary VIPs, numerous hospitalized members, Calvary family members who are in active military service, and a number of families in the community who needed emergency financial assistance. The deacons also provide set-up/clean-up for Communion services and send a variety of greeting cards to members of the Calvary family. She asked that congregation members, especially men, consider becoming deacons.

STATISTICAL REPORT

The Clerk read the 2020 Statistical Report and Necrology List. Rev. Hanna offered a prayer.

FINANCIAL REPORTS

Treasurer Richard Clawson outlined the structure of the church's financial operations and the procedures followed by the Financial Committee. He then reviewed the "Budget to Actual to Last Year" statement and the "Assets as of December 31, 2019" statement. He answered questions on these statements from the congregation. Treasurer Clawson then presented the 2020 Budget for review by the congregation, having been previously adopted by the Session.

Rev. Hanna left the meeting, turning over control of the meeting to the Clerk of Session. Treasurer Clawson presented the Pastor's Terms of Call for 2020 and answered questions from the Congregation. The Terms of Call are as follows:

Salary	\$54,745.00
Salary in lieu of Social Security	6,482.99
Housing Allowance	30,000.00
Health Care, Dental, Death/Dis., Pension	33,908.29
403b Matching Funds	5,322.00
Health Reimbursement Account	6,000.00
Continuing Education	1,000.00
Travel Reimbursement	1,000.00
Book/Subscription Reimbursement	250.00
Professional Expenses	1,040.00

Rev. Hanna rejoined the meeting and assumed control of the meeting. Motion to accept the pastor's terms of call carried.

ANNOUNCEMENTS

Marcia Buriok presented information on the items produced by the Prayers & Squares group-- prayer quilts, prayer shawls, and bookmarks. She thanked members of the group for all of their work during 2019 and said that any help with their projects would be appreciated.

Rev. Hanna expressed his sincerest thanks to the Calvary staff and the many volunteers from the congregation for their excellent work during the year. He stressed that, as a Matthew 25 church, we should be "opening our curtains", serving as Jesus served.

Rev. Hanna announced that Calvary has purchased copies of "Becoming a Beloved Community: A Matthew 25 journey to the cross" for distribution to the congregation. This publication is a 2020 Lenten Devotional created by "Presbyterian Today" magazine.

ADJOURNMENT

Motion to adjourn carried. The meeting was closed with prayer by Rev. Hanna.

Respectfully Submitted,

Thomas E. Crumm
Clerk of Session

Rev. David Hanna
Moderator

CALVARY PRESBYTERIAN CHURCH

Congregational Meeting

July 12, 2020

A congregational meeting of Calvary Presbyterian Church was held on the lawn at the conclusion of the Vesper Service on July 12, 2020. Clerk of Session Thomas Crumm declared that a quorum was present and stated that this meeting had been called by the Session for the purpose of electing Ruling Elders and Deacons, and electing the three at-large congregational members of the Congregational Nominating Committee.

Rev. Hanna called the meeting to order with prayer.

Elder Susan Drummond, Chairperson of the Congregational Nominating Committee, outlined the procedures used by the committee to assemble the slates of nominees. She thanked the members of the committee for all their hard work during this difficult year.

Elder Drummond presented the following slate of nominees for Ruling Elder: Class of 2021 - Marcia Buriok; Class of 2023 - Kathy Barton, Cindy Holuta, Kurt Kretchman, Mark Phoebus, Karen Ross, Susan Wheatley. Rev. Hanna asked for nominations from the floor; there were none. Motion to close the nominations and to accept the above slate of nominees for the office of Ruling Elder carried.

Elder Drummond presented the following slate of nominees for Deacon: Class of 2023 - Brenda Hanna, Grace Caves, Linda Lloyd, Chaya Matos, Joyce Scibek, Jo Waldo, Karen Woodward. Rev. Hanna asked for nominations from the floor; there were none. Motion to close the nominations carried and to accept the above slate of nominees for the Office of Deacon carried.

Elder Drummond presented the following slate of nominees for at-large members (one-year term) of the Congregational Nominating Committee: Don Becker, Edna Lehman, Sally Frank. Rev. Hanna asked for nominations from the floor; there were none. Motion to close the nominations and to accept the above slate of nominees for at-large members (one-year term) of the Congregational Nominating Committee carried. Other members of the committee are J.L Dassier, designated by and from the Session, and Clyde Brown, designated by and from the Board of Deacons.

Rev. Hanna thanked Elder Drummond and the Congregational Nominating Committee for their work in putting together the candidate slates.

The meeting was adjourned on motion and closed with prayer by Rev. David Hanna.

Respectfully Submitted,

Thomas E. Crumm
Clerk of Session

Rev. David Hanna
Moderator

STATISTICAL REPORT

Church Membership as of December 31, 2019		357
Received:		
By Profession of Faith	0	
By Reaffirmation of Faith	0	
By Letter of Transfer	<u>0</u>	
	+ 00	+ 0
Removed:		
By Letter of Transfer	1	
By Death	<u>15</u>	
	- 16	- 16
Church membership as of December 31, 2020		341
In addition:		
Baptisms:	0	

NECROLOGY LIST

The following are those members of the congregation who have entered the church triumphant during 2020:

Lola Jean Taylor
Austin Anderson
Nancy Clawson
Marjorie Peterson
Donna Anderson
Shirley Kraft
Kirk Stewart
Vincent Miller
Thomas Harris
Phyllis Colvin
Sarah Goodrich
Peg Robinson
Beatty Dimit
Gerald Ready
Clarence Ray

TREASURER'S REPORT FOR 2020

(See report for detailed items)

Total income was \$448,868.87, including pledges/offerings of \$426,196.18, per capita \$5,175.00, and rent \$7,935.00.

Total budgeted expenses were \$526,544.87, including personnel costs of \$370,861.16, Ecclesiastical \$11,935.10, Mission \$12,374.47, Building and Office costs \$103,192.13, the result overall is a loss (after transferring \$76,675.00 from the endowment accounts) of \$3,429.13.

Calvary members also donated \$54,501.17 to specific programs which we hold in the Temporary Restricted Account.

The Deacons received \$2,993.50 and spent \$8,840.91 in 2020.

The value of the endowment funds was \$966,330.78 on December 31st, which is a growth of \$27,809.71 after withdrawing the \$76,675,00 as budgeted.

Calvary is very strong financially.

ASSETS
AS OF DECEMBER 31, 2020

ASSETS

Current Assets

Checking/Savings

General Fund – Checking Account	\$ 17,228.51
Temporary Restricted-Savings Account	44,605.61
Manse Fund	8,738.22
CD Manse	51,255.97

Total Current Assets \$121,828.31

Other Assets-Market Value in Investments

Investment Accounts

Benevolence / Mission Fund	107,796.60
Endowment 6QC-02107	128,022.83
Endowment 6QC-02115	77,078.26
Bratton Family	653,433.09
Presbyterian Church (Oikocredit)	10,000.00

Total in Investment Account \$976,330.78

TOTAL ASSETS \$1,098,159.09

2020 TEMPORARY RESTRICTED

	Fund	Beg Balance	Deposits	Withdrawals	End Balance
Worship	Bell Choir	53.42	0.00	5.24	48.18
	Sanctuary Sound System	6,157.86	22,495.22	28,653.08	0.00
	Choir sheet music	362.12	480.00	405.00	437.12
	Choir Scholars	2,008.05	4,450.00	5,835.00	623.05
	Media Scholars	0.00	2,530.00	945.00	1,585.00
	Seasonal Decor/Liturgical Arts	887.56	0.00	0.00	887.56
	Memorial Flowers	1,018.17	0.00	0.00	1,018.17
	Easter Flowers	486.67	0.00	0.00	486.67
	Organ Restoration Fund	6,342.88	850.00	0.00	7,192.88
	Timpani Drum	360.00	0.00	0.00	360.00
CE	Youth Ministry	1,532.97	20.00	0.00	1,552.97
	Fund-Bella Notte/Spaghetti	0.00	2,166.02	517.97	1,648.05
	Sloppy Joe Fundraiser	214.50	419.00	287.23	346.27
	Gob Fundraiser	20.21	0.00	0.00	20.21
	Bibles - CE	1,786.00	0.00	248.92	1,537.08
	Corner Café	639.20	276.00	0.00	915.20
	Library Fund (Avis Well Memorial)	206.4	500.00	416.94	289.46
Property	Building Fund (not Capital Campaign)	45,732.54	5,900.00	39,644.50	11,988.04
	Kitchen Fund	189.18	0.00	0.00	189.18
	Office Equipment	305.60	0.00	206.93	98.67
	Capital Campaign-After May 2019	187.50	3,750.00	3687.50	250.00
	Capital Campaign 2020	0.00	9,000.00	0.00	9,000.00
Mission	Care and Outreach	1,653.68	395.00	858.30	1,190.38
	One Great Hour of Sharing	0.00	100.00	100.00	0.00
	Mission Fundraiser- B2SB	0.00	250.00	250.00	0.00
	CROP Walk	0.00	236.43	236.43	0.00
	CREW	0.00	228.50	228.50	0.00
	Presbyterian Disaster Assistance	0.00	305.00	0.00	305.00
	Prayers and Squares	810.52	150.00	361.08	599.44
	Campus Ministry	4,085.10	0.00	0.00	4,085.10
	2021 General Fund	0.00	9,500.00	0.00	9,500.00
	2021 Per Capita	0.00	68.00	0.00	68.00
	Communication/Public Relations/Community Aw	435.74	0.00	0.00	435.74
		75,475.87	64,069.17	82,887.62	56,657.42

LAST YEAR'S ACTUAL TO BUDGET

	<u>2020 Actual</u>	<u>2020 Budget</u>	<u>% of Budget</u>	<u>2019 Actual</u>
Ordinary Income/Expense				
Income				
110.00 · Pledges/Offering	426,196.18	439,000.00	97.10%	431,974.00
115.00 · Fulfillment Appeal 2019	0.00	0.00	0.00%	45,526.00
120.00 · Per Capita	5,175.00	5,000.00	103.50%	5,144.00
130.00 · Loose Offering	725.00	3,500.00	20.70%	4,610.56
130.01 · Deacon's Income	2,993.50	0.00	100.00%	3,793.00
132.00 · Other Offerings	3,397.63	3,000.00	113.30%	3,090.00
140.00 · Church School	0.00	200.00	0.00%	79.00
150.00 · Arrears	2,015.00	500.00	403.00%	297.00
160.00 · Investment Income/ Interest	41.72	500.00	8.30%	151.95
170.00 · Rent	7,935.00	8,010.00	99.10%	8,565.00
180.00 · Miscellaneous	39.84	0.00	100.00%	50.00
250.00 · *Other Income	350.00	3,900.00	9.00%	0.00
Total Income	448,868.87	463,610.00	96.80%	503,280.51
Other Income				
Endowment Fund	48,000.00	48,000.00	100.00%	20,000.00
Bratton Funds	24,000.00	24,000.00	100.00%	0.00

LAST YEAR'S ACTUAL TO BUDGET

	<u>2020</u> <u>Actual</u>	<u>2020</u> <u>Budget</u>	<u>% of</u> <u>Budget</u>	<u>2019</u> <u>Actual</u>
Expense				
510.00 · Exempt Staff	142,439.61	139,748.28	101.90%	139,291.47
520.00 · Nonexempt Staff	228,421.55	223,391.94	102.30%	231,009.54
525.00 · Employee Expenses	2214.21	2,000.00	110.70%	484.55
530.00 · Office Operation	12,364.19	12,900.00	95.80%	11,796.63
540.00 · Plant Operations	57,256.90	66,350.00	86.30%	58,725.91
550.00 · Maintenance of Plant	33,571.04	35,000.00	95.90%	17,720.88
552.00 · Capital Expenditures	0.00	0.00	0.00%	0.00
560.00 · Ecclesiastical Expense	11,935.08	11,935.10	100.00%	11,544.28
600.00 · Christian Education	2,546.51	8,450.00	30.10%	5,962.51
610.00 · Communication	1,425.30	1,850.00	77.00%	746.83
615.00 · Hospitality	837.20	1,500.00	55.80%	1,047.65
630.00 · Stewardship	1,445.06	1,040.00	138.90%	554.86
640.00 · Worship	3,822.88	7,080.00	54.00%	5,243.43
660.00 · Committee Resources	7,000.00	7,000.00	100.00%	6,750.00
700.00 · Mission Budget	12,374.47	12,900.00	95.90%	13,235.69
750.00 · Other Church Expense	49.96	500.00	10.00%	0.00
760.00 · Deacon's Fund Expenses	8,840.91	0.00	100.00%	7,669.74
Total Expense	<u>526,544.87</u>	<u>531,645.32</u>	<u>93.37%</u>	<u>511,783.97</u>
Difference	<u><u>-5,676.00</u></u>	<u><u>3,964.68</u></u>		<u><u>11,496.54</u></u>

2021 BUDGET CONDENSED

Income

Pledges/Offering	439,000
Per Capita	5,000
Loose Offering	2,000
Memorials	2,000
Church School-Youth	0
Arrears, Pledge/Offering	500
Investment Income	50
Rent	7,860
Building Use	150
Other	200
Bequests	0
Income	456,760
Endowment Transfers	0
Hoover Funds	100,000
Bratton Funds	0
Total Income	556,760

Expenses

Pastor Salary & Health Care (Terms of Call)	140,883
Staff Salaries & Salary Expenses	232,518
Office Operations	13,350
Plant Operations	71,350
Maintenance of Plant	39,000
Ecclesiastical Expense/Per Capita	12,200
Christian Education	8,450
Hospitality/Grace	1,500
Communication/Growth	2,500
Stewardship	1,040
Worship	7,400
Professional Service	7,000
Mission Budget	12,900
Other Church Expenses	500
Total Expenses	550,591

Difference **6,169**

**ROPOSED 2021 TERMS OF CALL
FOR DAVID J. HANNA**

General		Subtotals	Total
Compensation			
Salary	\$55,245.00		
Housing Allowance	30,000.00		
Salary in lieu of Social Security	6,521.24		
		\$91,766.24	
Benefits			
Medical, Pension, Death/Disability, Dental	33,814.65		
403b	6,012.00		
		\$39,826.65	
Voucher Expenses			
Health Reimbursement Acct. (HRA)	6,000.00		
Continuing Education	1,000.00		
Travel Reimbursement	1,000.00		
Book/Subscription Reimbursement	250.00		
Professional Expenses	1,040.00		
		\$9,290.00	
		<hr/>	
			\$140,882.89

THE DIACONATE

Calvary's board of Deacons provides a personal ministry of service, compassion, and sharing with those within and beyond the congregation who need to see the redeeming love of Jesus Christ. Deacons service on the standing committees of Calvary and in that way are involved with every aspect of the church's mission. In addition, deacons provide the preparation and clean-up for all communion services, visit and maintain contact with our VIPs (Very Important Presbyterians) and reach out to the hospitalized with flowers, cards and visits.

The year 2020 has been a little of a challenge for the deacons. Of course, the first 2 ½ months were fine and then the COVID hit. Visiting VIP's, hospital visits and communion duties were all put on hold. We wrote more notes and made more phone calls to our VIP's. Christine Spielman, corresponding secretary sent a total of 358 birthday, Easter, get well/thinking of you, sympathy, Christmas cards to the congregation, their extended families, and Calvary friends.

The Diaconate receives funding from the Deacon offering envelopes as well as memorial and other designated gifts. Deacon Funds were sent to the Chevy Chase Community Center, the Family Promise Store, Spirit Life and ICCAP for the Power Pack Program. Other private concerns were addressed with Deacon Reserve Funds.

Due to COVID, the Deacons did not meet so the election of officers was put on hold. The following officers were elected at the October 2020 meeting: Jayne Allshouse, moderator; Linda Lloyd, vice moderator; Christine Spielman, corresponding secretary; Joanne Dilts, recording secretary; and Clyde Brown, treasurer. Current deacons are Abigail Adams, Jayne Allshouse, Clyde Brown, Grace Caves, Hilliary Creely, Cate D'Amico, Gary Dilts, Joanne Dilts, Judy Feulmer, Marge Goldstrohm, Brenda Hanna, Linda Lloyd, Chaya Matos, Jane Mitchell, Joyce Scibek, Patty Streams-Warman, Christine Spielman, Jo Waldo, Becky Wilson, and Karen Woodward.

Respectfully submitted,

Jayne Allshouse, moderator

CHRISTIAN EDUCATION COMMITTEE

In 2020 our Christian Education Committee attempted to keep education and study of our Lord Jesus Christ going in a virtual world. Before the shutdown in February, we held our usual Bella Notte and Sloppy Joe fundraisers. In June we had a very successful, remotely delivered, Vacation Bible School / God's Kids in Action. In August we held a back-to-school "Meet the Bible Characters" event. In October we had a cookout at Bobby Jones' farm and a virtual fall women's retreat. In November we held a special Thanksgiving service on a Sunday night. In spite of COVID-19, we were able to present digitally our Advent by Candlelight service, with the help of many people outside of our committee. Finally, we were able to harness some of the joy of the season by caroling at some members' homes.

We continue to have weekly virtual Sunday School classes for children, youth and adults. Karen Ross continues to make our library materials available, using curbside delivery.

In 2021, hopefully we can return to some degree of normalcy. In the meantime, we hope that you can become involved with our programs virtually.

Respectfully submitted,

Peggy Eyer, chair and Tracee Denlinger, Director of Christian Education

Christian Education Committee members: Jayne Allshouse, deacon; Tom Caves, elder; Tracee Denlinger, staff (ex-officio and without vote); Peggy Eyer, chair; Chaya Matos, deacon; Karen Ross, elder; Joyce Scibek, deacon; Becky Wilson, deacon; Karen Woodward, deacon; Ken Hershman, ad hoc; Joan Rittenberger, ad hoc; Nancy Walker, ad hoc.

COMMUNICATION COMMITTEE

The purpose of the Communications Committee is to organize, plan and implement effective tools, strategies and messages for the Calvary community and wider community.

This past year, we have continued working to make current programs and events more “visible” through the intentional use of Sunday announcements. Every month we preview the church calendar to ensure that we make good use of the Sunday worship announcements time. We want to highlight upcoming events, so the congregation is aware of current projects and activities, and we want to monitor the schedule, so we do not overload any one Sunday. If you are part of an ongoing ministry or program or planning a special event at Calvary, you can schedule an announcement and event by completing an online form found in the “Quick Link” section on the homepage of the Calvary website, calvarychurchpa.com, that will guide you through all the logistics and help our committee know how best to promote what you are doing.

Our website and social media are another way we have focused on sharing the experiences available at Calvary. We continue to be grateful for the time and dedication of our webmaster, Susan Grimm, who has been continually working to keep the church website running efficiently while informing the church and community of Calvary’s activities, announcements, and weekly worship service.

This year has been especially challenging regarding communications relating to all aspects of Calvary church activities. We have gone “virtual” for most all these activities including Sunday Christian Education classes, session meetings and worship services, to name a few. In 2021, we anticipate continued effort in learning how to communicate effectively with Calvary and the community during this time of changing communication methods.

The Communications Committee is a work in progress, continually looking for new ways in which we can contribute to the growth of the church. If you have ideas or interest in helping us share who we are and what we do at Calvary with your fellow congregants and with the wider community, we welcome your input. If you would like to be involved in sharing how special Calvary is and all it has to offer, then please consider joining us on this committee and be a part of these conversations.

Communication Committee members: J. L. Dassier, elder; Joanne Dilts, deacon; Kurt Kretchman, elder; Christine Spielman, deacon; Patty Stream-Warman, deacon; Brenda Brock, staff (ex-officio and without vote); Sue Grimm, ad hoc; David Hanna, minister (ex-officio and without vote).

Respectfully submitted,

Kurt Kretchman, chair

HUMAN RESOURCES COMMITTEE

It has been a challenging time during this pandemic, and the Committee is thankful for the performance and safety with which the staff did their jobs in 2020.

The Committee managed to complete all staff evaluations via ZOOM. The Committee recommended to the Session a 2% cost of living raise for the staff and provided gift cards to them in place of the staff party.

By following Rev. David Hanna's guidance and through the extraordinary work of staff and volunteers, Calvary continued its ministry and service to the Church and the wider community.

After discussing with David, the Committee recommended to the Session his Terms of Call, which includes a 2% increase.

Human Resource Committee members: Cindy Holuta, elder; Fred Dills, elder; Sara Crumm, ad hoc; Esther Shane, ad hoc; David Hanna, minister (ex-officio and without vote).

Respectfully submitted,

Fred Dills, chair

MISSION AND OUTREACH COMMITTEE

"All are called to care for one another in daily living, sharing joys and sorrows, supporting in times of stress and need, offering mutual forgiveness and reconciliation. This care...is provided as people interact in community and as they come together in groups to nurture or carry on ministries of the church."

PCUSA Book of Order

We are a Matthew 25 Church. Our congregation has accepted the PCUSA's invitation to follow Jesus' teachings in Matthew 25:31-46 by becoming active disciples and making a difference in our

community and the world. Has this designation changed Calvary missions? Yes, it has made our approach even more passionate. We are called to actively engage in the world around us, so our faith comes alive and we wake up to new possibilities. We are impassioned to act boldly and compassionately to serve people who are hungry, oppressed, imprisoned or poor. What enables us to do that? You empower us through your deeds, generosity and actions, both individually and collectively as a congregation. The conditions caused by COVID-19 have increasingly awakened our passion toward others.

The Mission and Outreach Committee would like to thank the entire congregation for your ever-present volunteer and financial help. You are the foundation of Calvary's Mission and Outreach program. Our overall mission structure emphasizes the recognition, contribution and proclamation of God's presence in the world and the love of Jesus Christ through our deeds and commitments. Individuals have opportunities to choose from a variety of mission and outreach activities while working side-by-side with committees, organizations, and mission partners near and far.

The following organizations benefited from our help in 2020: Angels' Wings Christmas Families, Arcadia Presbyterian Church Food Bank, Back to School Bash (B2SB), Blankets for Arcadia, Bless the Children (Honduras), Chevy Chase Community Center, Church Crisis Committee, Citizen's Ambulance, CROP Hunger Walk, Family Promise, Indiana County Community Action Program, Inc. (ICCAP), Kiskiminetas Presbytery Rwanda Partnership, Little Dresses for Africa, Meals on Wheels, Pathway Homeless Shelter, Presbyterian Disaster Assistance (PDA), SpiritLife, St. Andrews Village Projects, Souper Bowl Sunday (benefiting ICCAP Food Pantries), VNA-In-Home Respite and other community projects. Special COVID-19 financial distributions were made to Indiana Fire Association, United Way, and Citizen's Ambulance. In addition, during 2020, a number of families in crisis were assisted through Calvary's Mercy Program, whereby individual applications are considered for small financial gifts to ease unfortunate circumstances, mostly dealing with loss of utilities.

The Committee had to think outside the box for many of our traditional projects: an exceptional year for the virtual CROP Hunger Walk, winning the Golden Shoe award; church-wide support and participation in B2SB, under the direction of Richard Smith, (also a hybrid program, instead of the usual street carnival giveaway); collecting over a thousand pounds of food products for ICCAP and IUP food pantries; supporting the Arcadia Presbyterian Food Pantry with food; and "adopting" five families, including 15 children and one elderly couple, for a Christmas celebration through the Angels' Wings program. The congregation also gave freely to Presbyterian Disaster Assistance, both monetary gifts and hygiene kits valued at over \$4,000 for the hurricane season, flooding, and the California wildfires. In addition, The Director of Community Assistance and Mission, Becky Becker, participated in the virtual New Wilmington Mission Conference in July. The Mission Committee was instrumental in acquiring two special COVID-19 grants from the Kiskiminetas Presbytery for Chevy Chase Community Center basic (cooking class for the community) and a special grant to

Alice Paul House for the purchase of gift cards for necessities for clients. Lenten cards were for the congregation, were distributed the Sunday prior to Ash Wednesday. "Sacrifice 40 Things in 40 Days," turned out to be a very appropriate project, since it could be completed individually at home while the church was closed. A Trades of Hope online party project during the Christmas season was coordinated by Janet Treacy, whereby all sales commissions on Trades of Hope products were donated to our sister church in Rwanda.

In 2021 the Mission and Outreach Committee will continue to provide leadership, volunteers, and donations toward B2SB, CROP Hunger Walk, Meals on Wheels, VNA Hospice and In-home Respite, Church Crisis Committee, Chevy Chase Community Center, Alice Paul House, SpiritLife, and ICCAP. The Committee will also continue to financially assist SpiritLife in Penn Run and Family Promise of Indiana County. Additionally, we will watch for possible opportunities afforded to us by the Kiskiminetas Presbytery to travel to domestic areas to assist in clean-up efforts following storm and fire emergencies. In 2021 the Committee will focus on supporting the Rwanda Partnership, specifically our sister church, Nyarubuye Mpushi through the Kiskiminetas Presbytery, in the Gitarama Region of Rwanda.

The Mission and Outreach Committee invites all congregation members and friends to share in our 2021 ministry as we continue to follow Matthew 25. It is our hope that groups and individuals will pick out a few projects and concentrate their efforts on selected projects. Mission work is a two-way street in that the joy and satisfaction YOU receive often more than equals the value of what is given. Specific mission projects will be announced when the COVID-19 closure subsides. As for now, the Little Dresses for Africa sewing project has started up. If you would like to receive a dress kit, please email Becky Becker at dcam695@gmail.com. For our traditional food gathering for Arcadia, we are requesting monetary donations during January through February 14. Coming up soon is Souper Bowl Sunday on February 7 (virtual) donations to benefit ICCAP may be placed in the offering, up to and including that date.

In summary, thank you for your commitment, compassion, support, prayers, and love as we, Calvary Presbyterian Church strive to be a Matthew 25 church. Viewing all that we accomplished in 2020 under very challenging circumstances, we are looking forward to seeing what good works the Lord has in store for us to joyfully accomplish.

Respectfully submitted,

Kay Smith, chair and Becky Becker, Director of Community Assistance and Mission

Mission Committee members: Kathy Barton, elder; Marcia Buriok, elder; Grace Caves, deacon; Cate D'Amico, deacon; Jane Mitchell, deacon; Mark Phoebus, elder; and Kay Smith, elder. Assisted by Ad Hoc Members: Dora Burkett, Becky Lydic, Robert MacDonald, Craig Miller, Holly Miller, Andi Pociask, Judy Stewart, and Becky Becker, staff (ex-officio and without vote).

PROPERTY AND MANAGEMENT COMMITTEE

During Year 2020, the year of the coronavirus, the Property and Management Committee recognizes and greatly appreciates the dedication of Rev. David Hanna, office manager Brenda Brock, bookkeeper Kimberly Blackgrove, head sexton Richard Smith, sexton Kenneth Leasure, all office staff, worship leaders, and church members who have helped us stay safe and healthy. The Property and Management Committee monthly reviews the budgetary amounts for which the committee is responsible in the areas of Office Operations, Plant Operation and Maintenance of Plant.

Calvary Presbyterian Church Property and Management Committee wishes to share with you some of the happenings that have occurred during Year 2020. When Calvary Presbyterian reopens, you will enjoy the new Heating Ventilation Air Conditioning units that have been installed in the Chalice Room, Library, Naomi Room, and Choir Practice Room. The installations were accomplished by Davis Brothers Heating and Air Conditioning, Inc., Indiana, Pa. Because of the typical weathering from the west that had worn away at Calvary's bell tower and west side of the building, all the louvers at the belfry level and all window frames of both the bell tower and west side of Calvary have been painted in order to help preserve the stained-glass windows of the brownstone. The painting was completed by Tyger Painting Co., Indiana. PA. Rich Smith discovered moisture coming through the S. 7th St./School St. corner of the Education Wing for which Rich accomplished some preliminary sealing on the roof of the Education Wing. Charles E. Wilson, Jr., Wilson Engineering, Inc., Hollsopple, PA, recommended additional work to supplement Rich's preliminary sealing. Tuscano-Maher Roofing, Saltsburg, PA, inspected additional areas of that particular corner of the roof and resealed where necessary.

Rich Smith and Ken Leasure have been busy in other parts of Calvary Presbyterian Church also. Their projects have included the painting of the exterior handrails for the steps leading to the front and side porches and the exterior handrails leading to the Communion-prep room; painting the repaired plaster of the stairwell and balcony level landing under the bell tower; painting the elevator entrance and stairwell to the Sanctuary; painting the first floor hallway outside the office; painting Westminster Hall to cover marks on the walls; painting the entrance area from the parking lot to the handicap restroom, including kickplates and baseboards; painting both sets of handrails in the Education Wing in addition to painting the nose beads, kick plates and baseboards from top to bottom; painting the bookkeeper's office and the conference room; moving pews in the center balcony and building a platform for the livestreaming equipment; running ethernet for the livestreaming and replacing the router in the library; and rewaxing all steps and floors that do not have carpeting. The plaster in the lower, right corner of the David and Jonathan window was repaired and the area was repainted, including the door to the Communion-prep room. Rich and Ken have accomplished these projects in addition to constantly cleaning and sanitizing.

The office staff tries to maintain the computers within the offices, basically, upgrading one computer each year. Office manager, Brenda Brock, had a computer that needed to be updated because it was functioning too slowly. Because of increasingly working from home, a laptop was purchased for the office manager to help Brenda more conveniently transport between the church office and home.

The dedicated Property and Management Committee members for the Year 2020 were Joe Klingensmith, elder and vice chair; Clyde Brown, deacon; Gary Dilts, deacon; Marge Goldstrohm, deacon; Patty Streams-Warman, deacon; Dave Allshouse, elder/ad hoc; Don Becker, ad hoc; John Lydic, elder/ad hoc; Richard Smith, staff (ex-officio and without vote); David Hanna, minister (ex-officio and without vote); Earl Winsheimer, elder and chair.

STEWARDSHIP COMMITTEE

I love Calvary's Annual Report. It's such a testament to the "many voices" and the many ways people find to live the Gospel in their Committee and officer assignments. Truth be told, I didn't do much for Stewardship in 2020 except look on in awe as Calvary's leadership stood up not only to a devious disease but to forces threatening our country and its most vulnerable citizens. I am so proud of Calvary! We have been drawn to our individual screens for worship, longing for hope and sanity, and have received consistent affirmation that God loves us, and that our work has always been, as Walter Brueggemann defines it so powerfully, "to look chaos in the face and then to make a commitment to God's new Creation." [*A Gospel of Hope*, from the Calvary Library!]

Financial support remains strong as we are tested in this pandemic. As you can see in the Treasurer's Report, pledges and offerings came within 3% of reaching a very ambitious goal. Restricted gifts above and beyond operating support allowed for almost \$83,000 in special program and project support. If people give at this level in a time of terrifying uncertainty, it is because they believe with their whole being in God's abundance – that there is enough to share, that we don't have to withhold until we see how things will turn out. I turn to Professor Brueggemann again as I thank you all for the treasure you contributed in 2020: "There is a generosity of the spirit in the Gospel, a generosity not overpowered by our fears, a generosity that is not compromising on the basics, but open to folks who come in many shapes and sizes. It is finally this Gospel-based generosity that will still our fears, curb our anger, quench our brutality, and make us new."

Amen.

Betsy DeGory, 2020 Stewardship Chair

WORSHIP COMMITTEE

Calvary began the year with the expectation that its worship would be much as it had been in previous years, including majestic processional hymns, choirs, brass instruments, children gathered for a time with young disciples, traditional shortbread for communion, enthusiastic sharing of the peace, and fellowship time afterward.

Such expectations lasted only until the second week of Lent, when the coronavirus pandemic dictated an end to in-person worship. Fortunately, the availability of James Hanna's videography skills allowed us to move swiftly to a professional-quality edited, on-line worship service with some segments taped in the sanctuary and others in worship leaders' homes.

By mid-summer, generous donations enabled us to install three cameras capable of live-streaming a service from the sanctuary, although during the first weeks with no congregation present. In addition to being a great blessing in this emergency, we expect this equipment to enable a permanent media ministry that will increase our visibility in the community and serve those unable to be physically present.

At the outset of the pandemic, Rev. David Hanna assembled a COVID-19 Task Force which monitored the local situation daily, researched safe practices, and met monthly to prepare reports and recommendations for Session. Its members, in addition to David Hanna, were scientists Session Clerk Tom Crumm, Elder Sara Crumm, and Elder Barkley Butler plus Communications Committee chairperson Elder Susan Shopland and Worship Committee chairperson Elder Charles Cashdollar.

Because outdoor gatherings were safer, the congregation gathered on the church lawn for monthly vesper services in July, August, and September. By late September, it was deemed possible to begin a limited reopening of in-person worship inside. Following current state health department restrictions, the number of persons present (including worship leaders) was capped at 25. When state restrictions were relaxed a month later, the number was increased to 40. A reservation system-controlled attendance.

Unfortunately, by the second week of December the numbers of COVID cases and deaths in the state and county had risen dangerously. Effective December 12, the state restricted inside gatherings to 10 persons, a quota used up by worship leaders, musicians, sexton, and those operating the live-streaming equipment. Following the advice of Kiskiminetas Presbytery and the COVID Task Force, Session suspended participation by the limited number of congregants who had been present.

Although churches were not legally obligated to follow state-imposed public safety mandates, Calvary consistently did so in the belief that churches especially—and Matthew 25 churches even more so—must act responsibly, even sacrificially, when called upon to protect the most vulnerable members of the community by suppressing the virus, lowering the death toll, and relieving the pressure on medical facilities.

We will never accurately measure how much additional time and stress the transformations dictated by the pandemic imposed upon worship planners, but it was significant. Suddenly, every aspect of worship had to be reimagined. Examples included preaching to a camera rather than a congregation, spacing musicians to avoid virus-carrying aerosols, disinfecting the sanctuary between uses, complying with online music licensing laws, replacing a shared central pulpit with separate lecterns for preacher and liturgist, marking pews to maintain physical distancing, preparing virtual communion services for those at home and finding individually packaged communion elements for those in the sanctuary, learning American Sign Language to safely share the peace, repositioning Christmas decorations, implementing an online reservation system, and managing physically distanced funerals, memorial services, and a wedding.

Despite the disappointment of not being together for worship for much of the year, we can nonetheless be thankful for the way in which numerous individuals adapted creatively and dealt successfully with these enormous challenges:

We have heard thoughtful, inspiring sermons from Rev. David Hanna and from those who filled in for him when he took well-earned time for rest: Rev. Richard Cassel, Rev. Dan Little, Elder Barkley Butler, and Elder Betsy DeGory.

Tim Runge and Tracee Denlinger provided consistently creative and instructive children's talks. Children's Choir Directors Anne Sorisio and Alexa Aker organized online music activities for young singers.

Rev. Richard Cassel was present as a liturgist or preacher for every service during the first six months of the pandemic before a number of the regular lay liturgists returned to service. His presence itself provided reassurance to members during those disconcerting weeks.

With the choirs' activities suspended, Director of Music Joseph Baunoch provided much of the music, especially the anthems, by himself, although assisted by his children several times. He and Choral Scholar Scylla Humbert, who sang the hymns and service music, were present nearly every week for the last nine-and-a-half months of the year. On the occasions when they were not, Sam Odom, who ordinarily would have been directing the Bell Choir, filled in.

Roberta Jones played every service during the pandemic months with the exception of two played by Twila Hoover Organ Scholars Sarah Hetzel and Teryl Rice. On two occasions, Susan Wheatley joined Roberta Jones for organ-piano duets.

All of these musicians now had to comply with copyright licensing laws for online services, and the church budgeted for license fees from two services, OneLicense and CCLI (Christian Copyright Licensing International).

James Hanna, a digital communications major at Lebanon Valley College, was invaluable in

producing the high quality online worship experiences that we enjoyed this year. Susan Grimm managed the web site and assisted as a videographer. Brenda Brock managed of the church office, including bulletin preparation and the online reservation system. Sextons Richard Smith and Ken Leasure ran the sound system, reorganized space, and disinfected to make the sanctuary safe for those present.

For this unusual year, traditional in-church attendance figures, which appear at the end of the report below, are not especially meaningful or revealing. Virtual attendance by way of our online services can only be imperfectly counted, but was the primary mode of worship during the year, and the technical experts in our congregation worked diligently during the last quarter of the year to come up with a method for counting combined virtual and in-person attendance.

The number of devices that connect to our services can be counted, but the number of worshippers per device can only be estimated. Currently, our technical experts consider 1.4 worshippers per device to be a fair estimate, which accounts for families and friends viewing together on the same device, some who connect after the six-day data-gathering period, and some who use devices that do not share viewing information. Eleven members lacking internet access received the service on disks for home listening. The worship team of preachers, liturgists, musicians, sextons, video, and sound technicians typically included ten members.

During September, October, and November, the only available viewing numbers were collected by a Jetpack program on our website, which was the best we were able to do at the time. Based on this method, the combined in-person and virtual worshippers averaged 140 per Sunday in October and 177 in November. In December, we shifted to more accurate Vimeo analytics. The combined virtual and in-person worship chart for December (below) uses Vimeo data and represents the greater accuracy and detail we will be able to provide going forward in 2021.

COMBINED VIRTUAL AND IN-PERSON ATTENDANCE DECEMBER 2020

Date	On-Line Worshipers	In-Person Worship Team	Member CD Worshipers	Total Worshipers
December 13	230	10	11	251
December 20	260	10	11	281
December 24 Christmas Eve	287	14	11	312
December 27	183	10	11	204

TRADITIONAL IN-PERSON SUNDAY ATTENDANCE

Year	Sunday	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	
2019	First	145	180	165	194	168	168	121	120	146	156	180	176	
	Second	134	200	160	195	153	152	106	154	151	168	172	183	
	Third	96	152	162	313(E)	160	155	128	175	153	182	162	162	
	Fourth	129	158	185	147	154	122	108	173	163	154	158	163	
	Fifth			168			166			159			133	
2020	First	146	174	162	OL	OL	OL	OL	OL	OL	20	25	29	
	Second	152	185	138	OL	OL	OL	L 120	OL	OL	16	35	OL	
	Third	125	158	OL	OL	OL	OL	OL	L100	L 80	22	31	OL	
	Fourth	145	156	OL	OL	OL	OL	OL	OL	OL	16	26	28	OL
	Fifth			OL		OL		OL				32		

OL=On-line worship only; 10 worship team members present in-person

L=outdoor lawn worship (estimated attendance)

TRADITIONAL IN-PERSON MID-WEEK ATTENDANCE

Year	Ash Wed	Lent 1	Lent 2	Lent 3	Lent 4	Lent 5	Maundy Thursday	Good Friday	Christmas Eve	Christmas Day
2019	72	70	74	79	62	77	95	49	289	No service
2020	67	46	53	No service	No Service	No Service	OL	I	[312] See chart above	No service

OL=On-line worship only; 10 worship team members present in-person

I=Individualized devotions provided for home use

Members of the Worship Committee during 2020 were Abigail Adams, deacon; Joseph Baunoch, staff (ex-officio and without vote); Sandra Burwell, elder; Barkley Butler, elder; Charles Cashdollar, elder; David Hanna, minister (ex-officio and without vote); Roberta Jones, staff (ex-officio and without vote); Linda Lloyd, elder; Susan Wheatley, elder; Donna Winsheimer, deacon.

Respectfully submitted,

Charles Cashdollar, chairperson

MINISTRY TO THE BEREAVED

The Bereavement Committee provide and serve a reception in the Chalice Room following a funeral service of a congregational member.

In 2020 the three teams served only one reception. Due to the COVID-19 restrictions, we were unable to have the church available for receptions after March.

The Committee consists of three teams and three captains: Dora Burkett, Sara Crumm, Jo-Anne McQuilkin and four co-captains: Cate D'Amico, Susan Nutter, Joan Rittenberger, and Keiko Varughese.

The committee notes the resignation of the Coordinator Dee Garrettson. Sally Frank will now be the Coordinator. Also, Captain Dora Burkett and Co-Captain Cate D'Amico have requested to resign. They have been loyal and devoted members of this committee and we thank them for their many years of service.

In Christian love and service,

Dee Garrettson, coordinator

PRAYERS & SQUARES

PRAYER QUILT MINISTRY and PRAYER SHAWL MINISTRY

What a year this has been for everyone. If we could make a prayer quilt or a prayer shawl for each person affected by the *threat* of COVID-19 we would.

Unfortunately, we haven't met in person since February due to the restrictions.

BUT, we still have been working at home. The giving of prayer quilts and prayer shawls has continued. We have made 9 prayer quilts in 2020, making a total of 143 since the Prayer Quilt Ministry started in 2007. We have also completed 7 prayer shawls in 2020, making a total of 87 since the Prayer Shawl Ministry began in 2014. Over 1000 face masks were also completed by many from the congregation. This shows the dedication of everyone involved, including those who have contributed fabric and yarn, and especially prayer.



The Prayers & Squares and the Prayer Shawl Ministries will meet, as soon as the restrictions are over, in the Prayers & Squares Room on the first and third Wednesdays of each month from 11:00 a.m. to 1:00 p.m. If you can iron, pin, select fabric colors, pull yarn through fabric, sew, knit, or crochet, **come and join us!** The newsletter will announce when we start to meet again in person.

Calvary Presbyterian Church formed Chapter #612 in the international "Prayers & Squares Prayer Quilt Ministry" in May of 2007. With the individual's consent a person may request a prayer quilt for someone who is going through a difficult time. Prayer quilt ministry members then prepare and sew the quilt. The pastor dedicates the quilt in a worship service when appropriate and following the service members of the congregation individually tie knots in the quilt with prayer. The quilt is then given to the recipient to be covered with prayer!

Prayer shawls are another aspect of the ministry. A person knits or crochets the shawl, which is then dedicated by the members of the Prayer Quilt/Shawl Ministry team, and delivered to the recipient, who is covered with prayer. The Prayer Shawl Ministry began in 2014!

If you know of someone who is in special need of the healing power of prayer; whether a member or non-member of the Calvary congregation, child or adult, **you may request a prayer quilt or prayer shawl.** The process is:

- Ask the person's permission to accept the gift of prayer in the form of a quilt or shawl.
- Make sure the person knows it is a gift of love.
- Call the church office or a P&S member with the request: Eleanor Arbuckle, Marcia Buriok, Sandy Burwell, Janet Decker, Linda Double, Sally Frank, Naomi Kipp, Susan Kirchner, Chaya Matos, Karen Ross, Thelma Smith, Judy Vuckovich, and Becky Wilson.

*A special **THANK YOU** goes to those who have contributed in any way to the ministry, especially prayers. We are not in the church budget and rely on donations to keep on keeping on. Many people have been blessed by being "covered with prayer".

"It's not about the quilts or shawls, it's about the prayers."

Marcia Buriok, coordinator

Other Reports

KEYS MONTESSORI SCHOOL

Keys Montessori School of Indiana is a private, academic school licensed by the Pennsylvania Department of Education. Keys Montessori School is a child-centered preschool and Kindergarten program guided by the teachings of Dr. Maria Montessori and her methods and philosophy of education.

Keys Montessori School is grateful for the privilege of renting our school space from Calvary Presbyterian Church! Calvary and Montessori have worked well in partnership to maintain the building on the third floor. During the school year, Montessori maintains the general cleanliness and upkeep of the school space, as well as minor repairs of the walls, fresh paint, and cleaning the windows.

Calvary has been a gracious landlord and we feel cared for in many ways. The Calvary staff go above and beyond the call of duty to support our school and it's a comfort to know if we need help or have an emergency, the Calvary staff are willing and available to help us.

Keys is in the process of working with ARIN IU 28, PCWorks, the Hite Company, and the staff at Calvary to complete the implementation of the Safe School Grant that was awarded to Keys Montessori. As part of the grant, installation of new locks and cameras at several of the entrance ways to the building has begun. We look forward to the completion of this project.

Although the building has remained closed to the public throughout the pandemic, we appreciate the continued use of the building and the support of the Calvary staff as Keys navigates through this difficult time.

Keys Montessori School looks forward to another year of working collaboratively with Calvary Presbyterian Church!

In gratitude,
Jean Runge
Director

BSA TROOP 29

2020 has been a challenging year for the Troop, as with everyone. The COVID 19 virus pandemic limited our ability to meet in the Church. Since mid- March to present scouts and leaders have adapted by meeting and planning activities elsewhere. Summer camp was attended at Camp Conestoga in Somerset. Fall camporee was at Camp Anderson in Tyrone. Troop 29 has added six scouts to the rank of Eagle this year. We thank Calvary Presbyterian Church members for hosting and supporting us as we start our 72nd year.

Yours in scouting,

Ivan Query

**CALVARY PRESBYTERIAN CHURCH
OF INDIANA, PENNSYLVANIA
CORPORATION BYLAWS**

1 Calvary Presbyterian Church of Indiana, PA., being a particular congregation of the Presbyterian Church (U.S.A.), recognizes that the Constitution of the denomination and the corporation laws of the Commonwealth of Pennsylvania are, in all their provisions, obligatory upon it and its members.

2 There shall be an annual meeting of the congregation/corporate body held in the church edifice during the month of January for the transaction of any or all of the purposes appropriate for congregational consideration as specified by the Book of Order and/or the charter of the corporation. The time and date of the meeting shall be set by the session.

This meeting shall include but not be limited to: receiving the annual budget and the annual financial reports of the church; reports of the activities of its organizations; reviewing the terms of call and adequacy of compensation of the pastor; approving the terms of call; and reviewing congregational meeting minutes previously approved by the session.

3 There shall be a meeting of the congregation/corporate body held in the church edifice during the month of April for the purpose of electing ruling elders/trustees and deacons; and electing the at large congregational members of the nominating committee. The time and date of the meeting shall be set by the session.

The date for installation of newly elected ruling elders/corporate trustees and deacons shall be established by the session. The term for newly elected officers shall begin with installation. The annual date set by the session shall be guided by the constitutionally specified term limit requirements. Should a newly elected ruling elder or deacon not be available on the designated day, that office shall remain temporarily vacant until the elected individual is installed. Such Installation shall occur as soon as possible.

4 Special meetings of the congregation may be called by the session as necessary. Business to be transacted at special meetings of the congregation shall be limited to items specifically listed in the call for the meeting.

5 Public notice of the time, place, and purpose of all meetings of the congregation shall be given during morning worship and printed in the church worship bulletin on the two Sundays preceding the meeting. The meeting may be convened following the notice given on the second Sunday.

6 The pastor shall moderate all meetings of the congregation/corporation. If the pastorate is vacant, or if the session believes that the subject to be discussed requires it, or if the pastor is

unable to be present, the pastor shall invite another teaching elder of Kiskiminetas Presbytery to moderate. If the pastor is unable to name a substitute moderator, the presbytery shall be asked to provide a substitute.

The president of the corporation shall preside when corporate business is conducted.

The clerk of session shall be the secretary for all meetings of the corporation and the congregation. In his or her inability to serve, the congregation shall elect a secretary for that meeting.

The church treasurer, elected by the session, shall also serve as treasurer for the corporation.

All meetings shall be opened and closed with prayer.

All meetings shall be conducted in accordance with the latest edition of Robert's Rules of Order Newly Revised as they apply except in cases where the constitution of the Presbyterian Church (U.S.A.) may provide otherwise.

Both ecclesiastical and corporate business may be conducted at the same congregational meeting.

- 7 The corporation shall consist of all members on the active membership roll of the church. All such members present at a congregational/corporation meeting shall be entitled to vote. However, as required by the laws of the Commonwealth of Pennsylvania, only members of legal age (18 years) shall be eligible to vote on questions dealing with property or matters that are strictly the business of the corporation. Voting by proxy shall not be permitted.
- 8 A quorum for a congregational/corporation meeting shall be the moderator and at least ten percent (10%) of the members on the active membership roll of the church.
- 9 There shall be eighteen (18) ruling elders, divided into three equal classes. One class shall be elected each year for a three-year term at the April congregational meeting. No ruling elder shall serve on the session for consecutive terms, either full or partial, aggregating more than six years and he or she shall be ineligible to be elected to a new term until one year shall have elapsed.
- 10 There shall be twenty-one (21) deacons divided into three equal classes. One class shall be elected each year to a three-year term at the April congregational meeting. No deacon shall serve on the board of deacons for more than two consecutive terms, either full or partial, aggregating more than six years and he or she shall be ineligible to be elected to a new term until one year shall have elapsed.

- 11 Interim vacancies occurring on the session, board of deacons, or congregational members of the nominating committee, shall be filled by election at a special meeting or at the January or April meeting of the congregation as the session may decide.
- 12 There shall be a Congregational Nominating Committee composed of five (5) members. One member shall be a ruling elder designated by and from the session who shall serve as committee chair. One member shall be designated by and from the board of deacons and shall serve as vice-chair. Three at large members, individuals not currently serving on the session or the board of deacons, shall be nominated and elected at the April congregational meeting.

All members of the committee shall serve a one (1) year term. No member of the committee shall serve more than two (2) terms consecutively. Having served two consecutive terms, one year must elapse before that individual shall be eligible to serve on the committee again. The term for at large congregational members shall begin on the date established by the session for installation of a new class of elders and deacons.

The pastor shall be a member ex-officio of the committee but without vote.

The nominating committee shall bring to the congregation one nominee for each position to be filled.

- 13 At any meeting at which election to a vacant position is to occur, full opportunity shall be given for nominations from the floor by any active member of the congregation, provided that the nominee has given prior consent to be nominated.
- 14 The ruling elders in active service to the church shall, by reason of their office, serve as trustees of the church and the corporation.

At the first meeting of the session following installation of a new class of elders, the session, acting as corporate trustees, shall elect from its members a president and vice president of the corporation for a one-year term.

Officers and trustees of the corporation shall have such authority and perform such duties in the management of the property of the corporation as may be provided by the charter of the corporation, the laws of the Commonwealth of Pennsylvania, the Book of Order of the Presbyterian Church (U.S.A.), or in the absence of such controlling provisions, as may be determined by action of the session.

The officers of the corporation, president, vice-president, secretary, and treasurer, either singularly or collectively as appropriate, shall have signatory authority for the corporation.

- 15 These bylaws may be amended subject to the charter of the corporation, the laws of the Commonwealth of Pennsylvania, and the Constitution of the Presbyterian Church (U.S.A.) at any meeting of the congregation by a two-thirds vote of the eligible members present, provided that a printed distribution of the proposed changes shall have been made in connection with the call of the meeting.

These bylaws of the corporation may not be amended in violation of the provisions of the Charter of the Corporation or the Constitution of the Presbyterian Church (U.S.A.).

- 16 Each trustee and officer of the corporation shall be indemnified by the corporation against expenses reasonably incurred in connection with any action, suit, or proceeding to which the trustee or officer may be made a party by reason of being or having been a trustee or officer of the corporation (whether or not he or she continues to be a trustee or officer at the time of incurring such expense), except in relation to matters as to which he or she shall finally be adjudged in such action, suit, or proceeding to be personally liable. The foregoing right of indemnification shall not be exclusive of other rights to which any trustee or officer may be entitled as a matter of law.

If an individual other than a trustee or officer incurs expenses in connection with any action, suit or proceeding to which he or she is made a party by reason of his or her affiliation with Calvary Presbyterian Church, such person may request indemnification from the trustees against such expenses reasonably incurred. The trustees' determination whether and to what extent to indemnify shall be made by vote of disinterested trustees and shall be final.

Revised: June 10, 2012

Revised: November 13, 2016